



## Application For Employment

### Work Experience:

**Please attach a copy of your Resume**

In addition to the information provided on your resume, please provide the additional information about your previous Employers as requested below. **Attach additional sheets if necessary.**

Name of Present Employer: _____	Employment Dates: From: _____ To: _____
Street Address: _____	Supervisors Name: _____
City: _____ State: _____ Zip Code: _____	Phone Number:(_____) _____
E-Mail Address: _____	Salary: Start: _____ Final: _____
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Reason for Leaving (be specific): _____

Name of Previous Employer: _____	Employment Dates: From: _____ To: _____
Street Address: _____	Supervisors Name: _____
City: _____ State: _____ Zip Code: _____	Phone Number:(_____) _____
E-Mail Address: _____	Salary: Start: _____ Final: _____
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Reason for Leaving (be specific): _____

Name of Previous Employer: _____	Employment Dates: From: _____ To: _____
Street Address: _____	Supervisors Name: _____
City: _____ State: _____ Zip Code: _____	Phone Number:(_____) _____
E-Mail Address: _____	Salary: Start: _____ Final: _____
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Reason for Leaving (be specific): _____

Name of Previous Employer: _____	Employment Dates: From: _____ To: _____
Street Address: _____	Supervisors Name: _____
City: _____ State: _____ Zip Code: _____	Phone Number:(_____) _____
E-Mail Address: _____	Salary: Start: _____ Final: _____
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Reason for Leaving (be specific): _____

# Application For Employment

## Verifiable Volunteer Experience:

Please list your verifiable volunteer experience for the **past five years** beginning with your most recent position held.

Attach additional sheets if necessary.

## Professional References:

Please List Four (4) References - Two (2) Former Managers and Two (2) Co-Workers:

Name: _____	Name: _____
Position: _____	Position: _____
Company: _____	Company: _____
Phone: (W) ( ) _____ (Cell) _____	Phone: (W) ( ) _____ (Cell) _____
Email Address: _____	Email Address: _____
Relationship: _____	Relationship: _____
Name: _____	Name: _____
Position: _____	Position: _____
Company: _____	Company: _____
Phone: (W) ( ) _____ (Cell) _____	Phone: (W) ( ) _____ (Cell) _____
Email Address: _____	Email Address: _____
Relationship: _____	Relationship: _____

Please list below any other information that may be relevant to your Employment Application:

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**PLEASE READ CAREFULLY**

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**APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Poli Mortgage Group,(hereinafter called “the Company”), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Poli Mortgage Group, Inc. or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President /General Manager of the Company. Both the undersigned and Poli Mortgage Group, Inc. may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I also understand that (1) the Company has a drug and alcohol policy that provides for pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the Company shall be an introductory period of ninety (90) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

**Signature of applicant** \_\_\_\_\_ **Date:** \_\_\_\_\_

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This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability or any other basis prohibited by state or federal law. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

“It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.”

Thank you for completing this application form and for your interest in Poli Mortgage Group

**PLEASE REMEMBER TO INCLUDE A COPY OF YOUR RESUME WITH APPLICATION**